

Nurse Practitioner

Purpose: To ensure that ZoeCare provides the very best medical services and its patients are provided the opportunities to be physically healthy and grow closer to Christ.

Description: The Nurse Practitioner is responsible for implementing the full breadth of ZoeCare's medical services and promoting physical, emotional, and spiritual health to ZoeCare's patients.

Reports To: Executive Director & Medical Director

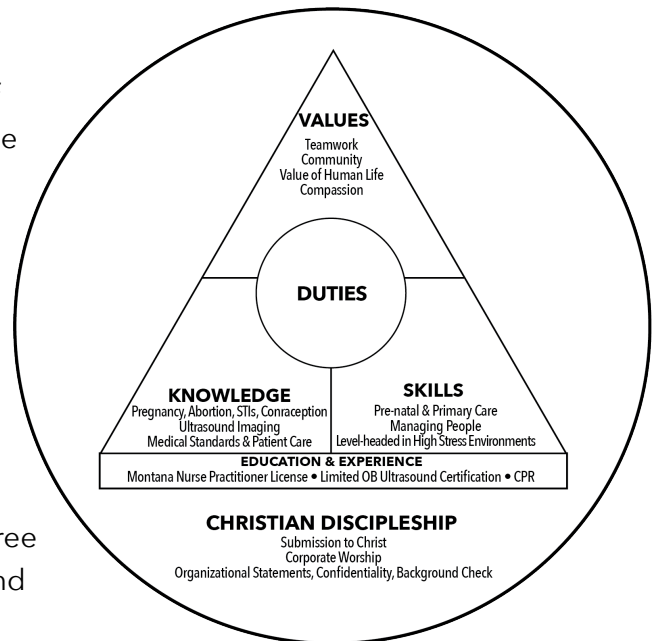
Supervises: Belgrade Patient Services Staff and Volunteers

Weekly Hours: 20 (up to 24 as necessary)

Strategic Importance: The Nurse Practitioner oversees all of ZoeCare-Belgrade's medical services which are central to the organization's offerings and the primary reason that patients seek ZoeCare's help.

Christian Discipleship: These core characteristics are required for all employees and volunteers.

- Submit to Christ's leadership and guidance.
- Participate in corporate worship at a local Christian church.
- Agree with ZoeCare's *Organizational Statements*, agree to and sign the ZoeCare confidentiality statement, and document completion of a Montana criminal background check.



CORE COMPETENCIES: Nurse Practitioner

Duties:

- Implement the highest standard of medical care and most effective patient care flow.
- Maintain and enforce medical policies and procedures for all medical services and staff.
- Assure quality of care by developing and interpreting ZoeCare philosophies, best practices and standards of care, enforcing adherence to State Board of Nursing and State Nurse Practice Act requirements, accreditation and to other governing agency regulations.
- Maintain medical staff by recruiting, selecting, orienting, and overseeing training of medical staff.
- Schedule and assign medical staff; manage patient follow-up and oversee quality control and assure medical staff participation in quality control processes.
- Maintain up-to-date skill in limited first-trimester transabdominal and transvaginal sonograms to the satisfaction of the Medical Director.
- Advise Executive Director and Medical Director regarding breadth of medical services and procedures to provide.
- Train ZoeCare nurses in new procedures and services as needed.

- Maintain a compassionate environment by providing emotional and spiritual support to patients, friends, and families.
- Provide accurate, evidence-based medical information to patients.
- Maintain safe and clean working environment.
- Protect patients and ZoeCare personnel by developing and interpreting infection-control policies and protocols; enforce medication administration, storage procedures, and regulations.
- Create and update patient records.
- Maintain medical equipment and ensure necessary upkeep and repairs are done in a timely fashion.
- Maintain medical supplies and recommend new technologies as appropriate.
- Maintain professional and technical knowledge by attending educational workshops, reviewing professional publications, and other means, as assigned by Executive Director.
- Maintain a cooperative relationship among health care organizations by communicating information, responding to requests and building rapport.
- Act as liaison between ZoeCare and the Medical Director.
- Other duties as assigned.

Knowledge:

- Thorough pregnancy, abortion, STI, and contraception knowledge.
- Effective use of obstetric ultrasound machine and image analysis.
- Medical standards and appropriate patient-provider relationships.

Skills:

- Pre-natal and primary care.
- Managing people and enforcing procedures.
- Ability to remain level-headed in a high stress environment.

Values:

- Teamwork.
- Building up the community.
- Passion for the value of human life.
- Compassion for those in need.

Education & Experience:

- Current Montana nurse practitioner license.
- Limited Obstetric Ultrasound certification (or willingness to be trained within six months)
- Current CPR certification.